

Approved
June 12, 2025

May 8, 2025
Koylton Twp Board Meeting
Location: Village of Kingston Hall
3655 Ross St, Kingston, MI 48741

The regular Koylton Twp meeting was called to order by Supervisor Justin Boyl 7:00 pm. Pledge to the Flag.
Board Members present: J. Boyl, Kelly, S. Boyl, Hubbard, Sabin
4 others were present.

Motion made by Hubbard, seconded by Sabin to approve the agenda as presented. Motion carried.

Motion made by S. Boyl, seconded by Hubbard to approve the minutes of April 10, 2025 meeting as presented.
Motion carried

Public Comment:

Culvert discussion and concerns were presented by Rod Chappel.
Introduction of Casey Dickenson as potential new Siple Cemetery Sexton.

Motion made by J. Boyl, seconded by Hubbard to appoint Casey Dickenson as the new Siple Cemetery Sexton.
Motion carried.

Treasurer's Report:

Postage is increasing soon. KCI continues to be our most economical option for Summer taxes due to postage is significantly less.

Motion made by Hubbard, seconded by Kelly to pay KCI \$638.20 for Summer Tax bill postage. Motion carried.

Working on a special bulletin for the website regarding Taxes, Receipts, Due Dates and Contact Information.
The settlement from the County has been received after a short delay due to issues within the County accounting department and will work on final balancing of the tax accounts.
Newsletter items need to be submitted to Shari by 5/23.

Motion made by Kelly, seconded by Hubbard to approve the Treasurer's report with an ending balance of \$174,077.80 in the General Fund as of April 30, 2025. Motion carried.

Motion made by J. Boyl, seconded by Sabin to pay bills from the General Fund in the amount of \$9,261.22 for May 2025. Motion carried.

Motion made by Sabin, seconded by S. Boyl to pay bills from the Road Account in the amount of \$24,000.00 for May 2025. Motion carried.

Supervisor's Report:

Motion made by Hubbard, seconded by Kelly to approve and submit payment to the Tuscola County Road Commission brush spraying agreement in the amount of \$15,000.00. Motion carried.

Motion made by Hubbard, seconded by Sabin to approve an adjustment to the Road Account Expenses for May from \$24,000 to \$39,000. Motion carried.

CCO Report:

April 2025 CCO Report is attached

Clerk's Report:

*Discussion to adjust General Fund and Road Budget due to the fact they each are now separate bank accounts.

Motion made by Kelly seconded by Hubbard to adjust the General Fund Budget Road line item from \$425,000 to \$50,000 and add Road Budget line item under Road Account in the amount of \$225,000. Motion carried.

*Marlette Fire Authority 2025-2026 Budget year totals

Motion made by J. Boyl, seconded by Sabin to approve the Marlette Fire Authority 2025-2026 Budget year total in the amount of \$16,908.45. Motion carried.

*Discuss e-filing options through Quickbooks set up by King & King.

Motion made by Hubbard, seconded by S. Boyl to approve the set up of e-filing 941's through Quickbooks by King and King not to exceed \$200. Motion carried.

*Adopt Earned Sick Time Policy

Motion made by S. Boyl, seconded by Hubbard to adopt the Earned Sick Time Policy. Motion carried.

*Attorney Michael Bila – Bauckham, Thall, Seeber, Kaufman & Koches, P.C.

Motion made by Sabin, seconded by Hubbard to retain Bauckham, Thall, Seeber, Kaufman & Koches, P.C. as legal counsel for Koylton Township. Motion carried.

Motion made by Hubbard, seconded by Sabin to approve the METRO Act (Brightspeed of Michigan Inc, right-of-way for telecommunications). Motion carried.

Motion made by Hubbard, seconded by Sabin to adjourn at 8:56 p.m. Motion carried.

Respectfully submitted by:
Melissa Kelly, Koylton Twp Clerk