

**February 11, 2021**  
**Koylton Twp Virtual Board Meeting**

The regular Koylton Twp meeting was called to order by Supervisor Kramer at 7:00 pm. Pledge to the Flag. Board Members present virtual via Zoom conference meeting: Kramer, Vroman, Jobson, Sabin and Boyl.

Motion made by Jobson, seconded by Boyl to approve the minutes of January 14, 2021 meeting as presented. Motion carried.

Motion made by Boyl, seconded by Sabin to approve the Treasurer's report for February 2021 with an ending balance of \$54,501.24. Motion carried.

Kramer stated that the Board of Review Training is an online virtual class this year and that some of the board members have completed the training.

Kramer stated that the Board of Review this year will be held by electronic remote access in accordance with the MTA and Tuscola County Health Department requirements. The public may appeal to the board through Zoom or by phone to Kramer. The Board of Review dates have been set for Monday, March 8, 2021 between 9:00 am to 3:00 pm and Wednesday, March 10, 2021 between 3:00 pm to 9:00 pm.

Motion made by Boyl, seconded by Jobson to approve and adopt the 2021 Federal and State Poverty Guidelines for Board of Review. Motion carried.

Motion made by Kramer, seconded by Boyl to appoint Jerry Cook, Sharon Klawender and Sarah Kinel as Board of Review members for a two-year term. Motion carried.

Motion made by Boyl, seconded by Sabin to accept Assessors Contract for 3 years at salary increase to \$16,000 per year to begin April 2021 new budget year. Motion carried.

Kramer noted that there was a Marlette Fire Authority meeting scheduled for February 23, 2021. He also asked the board to think about whether Koylton Township wanted to host a tire collection this year.

Kramer reported that he and Ted Patrick, cemetery sexton met with John Schimmelmann to put together a computer program and mapping for records of the Siple Cemetery. Contract cost to be around \$3,500.

Motion made by Boyl, seconded by Jobson to accept the contract from John Schimmelmann to complete the Siple cemetery computer program and mapping for records at a cost up to \$3,500. Motion carried.

Motion made by Jobson, seconded by Boyl for resolution #2021-01 for Supervisor salary to remain at \$9,600.00 per year. Motion carried.

Motion made by Kramer, seconded by Sabin for resolution #2021-02 for Clerk salary to remain at \$14,400.00 per year and to include a \$600 per Election additional pay. Motion carried.

Motion made by Kramer, seconded by Boyl for resolution #2021-03 for Treasurer salary to remain at \$14,400 per year. Motion carried.

Motion made by Boyl, seconded by Sabin to change the Code Compliance Officer pay to a \$300 flat salary per month equals \$3,600 annually to begin April 2021 new budget year. Motion carried.

Motion made by Jobson, seconded by Sabin to hold the Annual Meeting by electronic remote access via Zoom per MTA guidelines on March 18, 2021 at 6:00 pm. Access link to the meeting will be put on the website and posted. Motion carried.

Motion made by Sabin, seconded by Boyl to hold the Budget Hearing Meeting by electronic remote access via Zoom per MTA guidelines on March 18, 2021 at 6:45 pm. Access link to the meeting will be put on the website and posted. Motion carried.

Motion made by Jobson, seconded by Kramer to hold the Regular monthly board meeting by electronic remote access via Zoom per MTA guidelines on March 18, 2021 at 7:00 pm. Access link to the meeting will be put on the website and posted. Motion carried.

Boyl informed the board that the Planning Commission was meeting via Zoom next week Thursday, February 18, 2021 to discuss Master Plan updates and revisions.

Motion made by Kramer, seconded by Vroman to pay township bills of \$25,524.96 for February 2021. Motion carried.

	<b>Ck #</b>	<b>Gross</b>	<b>Net Check</b>	<b>Description</b>
I.R.S.	4114		\$236.27	SS & Medicare
Douglas Kramer	4115	\$800.00	\$738.80	Supervisor Salary
Linda Jobson	4116	\$1,200.00	\$1,108.20	Treasurer Salary
Rex Vroman	4117	\$1,200.00	\$1,108.20	Clerk Salary
Justin Boyl	4118	\$200.00	\$184.70	Board Meeting
Lawrence Sabin	4119	\$200.00	\$184.70	Board Meeting
Nathan Hager	4120	\$1,300.00	\$1,200.55	Assessor Salary
Al Jobson	4121	\$220.00	\$203.17	Zoning permits (Corkins,Gammon,Castiglione)
Rex Vroman	4122		\$62.25	Election Source Supplies, ID-Master Cards
King & King CPA's	4123		\$325.00	2020 Year End Reports W3/W2s/5081/1099s/1096/941-X
Rex Vroman	4124		\$15.89	Zoom Meeting Monthly Subscription
Linda Jobson	4125		\$30.62	Treasurer Exp.(Paper)
Domain Registry	4126		\$190.00	Website Domain Name Registry 5yrs
Tuscola County GIS	4127		\$225.00	Fetch GIS Access Subscription
Rex Vroman	4128		\$94.30	Clerk Expenses,Postage,Mileage
Al Jobson	4129		\$28.74	CCO Expenses, Postage, Mileage

Marlette Fire Authority	4130	\$3,094.73	Standby Fee (Jan 1-Mar 1, 2021)
MTA	4131	\$80.00	BOR Training - (Virtual for 4 individuals)
Tuscola County Treasurer	4132	\$16,413.84	2020 Drain at Large Assessments
	Total	\$25,524.96	

Motion made by Vroman, seconded by Jobson to adjourn at 9:00 p.m. Motion carried.

Respectfully submitted by:

Rex Vroman, Koylton Twp Clerk

