

Approved
April 11, 2024

March 21, 2024
Koylton Twp Board Meeting

The regular Koylton Twp meeting was called to order by Supervisor Doug Kramer at 8:05 pm.
Board Members present: Kramer, Vroman, S. Boyl, Sabin and J. Boyl.
9 township property owners present.

Motion made by Sabin, seconded by J. Boyl to approve the minutes of February 8, 2024 meeting as presented. Motion carried.

Public Comment:

J. Grier requested a meeting agenda be prepared and posted on the website prior to meeting for public review.

Melissa Kelly mentioned that there may be updates and changes coming to the township website. Elliot Hubbard stated that a drain tile/culvert under Livermore Rd is plugged and causing water backup. Kramer will contact road commission to address plugged drain tile/culvert.

Kramer stated that the Semco Energy Franchise Agreement Ordinance has been published and filed as completed.

Motion made by J. Boyl, seconded by S. Boyl to accept the resignation letter from Jerry Cook as a Board of Review member with regrets. Motion carried.

Kramer read a letter of appreciation for Jerry Cook's years of service to Koylton Township.

Motion made by J. Boyl, seconded by S. Boyl to set the Zoning Land Use Permit Fee Schedule presented with an increase to the Land Use by Special Permit Hearing fee to \$850 for 2024-2025. Motion carried.

Motion made by Vroman, seconded by S. Boyl to accept the Opperman Memorial Library contract for 2024-2025 for \$500.00. Motion carried.

Motion made by Vroman, seconded by Kramer to adjust the 2023-2024 budget by transferring \$171.22 from the Contingency fund to the Board Expense line-item. Motion carried.

Motion made by J. Boyl, seconded by Sabin to adjust the 2023-2024 budget by transferring \$679.47 from the Contingency fund to the Clerk Expenses line-item. Motion carried.

Motion made by S. Boyl, seconded by Kramer to adjust the 2023-2024 budget by transferring \$5,639.70 from the Contingency fund to the Professional Fees line-item. Motion carried.

Motion made by Vroman, seconded by S. Boyl to adjust the 2023-2024 budget by transferring \$23.33 from the Contingency fund to the Zoning Admin line-item. Motion carried.

Motion made by J. Boyl, seconded by Kramer to adjust the 2023-2024 budget by transferring \$192.45 from the Contingency fund to the County Treasurer line-item. Motion carried.

Motion made by S. Boyl, seconded by Kramer to adjust the 2023-2024 budget by transferring \$4,346.07 from the Contingency fund to the I.R.S. line-item. Motion carried.

Motion made by S. Boyl, seconded by Sabin to adjust the 2023-2024 budget by transferring \$1,074.96 from the Contingency fund to the Computer Fund line-item. Motion carried.

Motion made by Vroman, seconded by Kramer to amend the 2023-2024 budget to reflect all changes made and adopt the 2023-2024 budget as presented with amendments. Motion carried.

Vroman stated that he has received email communication from Tim Reinhardt and DTE regarding possible Tornado Siren site location on White Creek Rd by the Siple Cemetery regarding the pole and transformer location approximately 20-30 feet south on the neighbor's property. DTE said that they could tap in at no cost but would need a letter of aerial trespass permission signed from the neighbor. Kramer to talk with the neighbor regarding possible permission.

Ron Coltson noted that the Marlette Fire Authority is preparing the Budget for 2024-2025 and that there will probably be an increase for standby fees for Koylton Twp. He should have a contract for review next month.

Motion made by Sabin, seconded by J. Boyl to approve Assessor Salary to increase from \$16,000 to \$17,880 annually. Motion carried.

Motion made by J. Boyl, seconded by Vroman to approve CCO Salary to increase from \$3,600 to \$5,100 annually. Motion carried.

Motion made by Sabin, seconded by Kramer to approve the Treasurer's report for March 2024 with an ending balance in the general fund of \$189,897.73. Motion carried.

Motion made by S. Boyl, seconded by Kramer to extend for another 6 months the Renewable Energy moratorium exclusively but not just limited to wind and solar energy effective April 7, 2024 to October 7, 2024. Motion carried.

Kramer to contact DTE Energy regarding expired DTE Franchise Agreement Ordinance.

Motion made by Sabin, seconded by Kramer per recommendation by Planning Commission to give approval to Stanley Brown to erect a windmill that stands approximately 19 ft tall and will be used to help create aeration to his Koi Pond. No electrical power will be generated from it. Motion carried.

Motion made by Kramer, seconded by J. Boyl to accept the resignation letter with regrets from Rex Vroman as Clerk for Koylton Township effective as of March 31, 2024. Motion carried.

Kramer read a letter of appreciation for Rex Vroman's many years of service to Koylton Township as Clerk, Trustee and Land Division Officer.

Motion made by Kramer, seconded by S. Boyl to appoint Melissa Kelly to replace Rex Vroman to the Clerk position for Koylton Township effective as of April 1, 2024. Motion carried.

Motion made by J. Boyl, seconded by S. Boyl to appoint Ali Kelly to replace Melissa Kelly as secretary for the Planning Commission. Motion carried.

Motion made by S. Boyl, seconded by J. Boyl to add Melissa Kelly, Clerk as signor on all Township account(s) at Tri-County Bank and to leave Rex Vroman, Deputy Clerk as signor on all Township account(s) at Tri-County Bank. Motion carried.

Motion made by S. Boyl, seconded by Kramer to appoint Rex Vroman as Deputy Clerk to replace Melissa Kelly effective April 1, 2024. Motion carried.

Motion made by S. Boyl, seconded by Sabin to approve Rex Vroman to continue as Land Division Officer for Koylton Township. Motion carried.

Motion made by S. Boyl, seconded by Kramer to pay Tuscola County Road Commission final payment for 2023 road work in the amount of \$86,193.90 on March 2024 expense report. Motion carried.

Motion made by S. Boyl, seconded by J. Boyl to pay remaining township bills of \$24,411.44 for March 2024. Motion carried.

	Ck #	Gross	Net Check	Description
Douglas Kramer	4915	\$800.00	\$738.80	Supervisor Salary
Shari Boyl	4916	\$1,200.00	\$1,108.20	Treasurer Salary
Rex Vroman	4917	\$1,250.00	\$1,154.38	Clerk Salary
Justin Boyl	4918	\$400.00	\$369.40	Board Meeting & Budget Hearing
Lawrence Sabin	4919	\$435.00	\$401.72	Board Meeting & Budget Hearing & Marlette Fire Auth. Mtg 2/27
Nathan Hager	4920	\$1,333.33	\$1,131.33	Assessor Salary
Mark Schank	4921	\$300.00	\$277.05	CCO Salary
I.R.S.	4922		\$1,572.75	SS & Medicare - March 2024
Marlette Fire Authority	4923		\$2,999.13	Standby fee Jan.1-Mar.31 2024
Wilkinson Solutions	4924		\$4,905.00	Gravel road brining (1/2 down)
Opperman Memorial Library	4925		\$500.00	Library Fund
Terrie Flikkie	4926	\$573.75	\$529.86	Election Inspector, (18.25hrs) Training & EPB Training, Closing Bd, Recv'g Bd
John Flikkie	4927		\$142.50	Election Inspector (4.5hrs) & Training
Tracy Smith	4928		\$292.50	Election Inspector (14.5hrs) & Training
Corey Michalski	4929		\$232.50	Election Inspector (10.5hrs) & Training
Christina Harneck	4930	\$180.00	\$166.23	Election Inspector (7hrs) & Training
Melissa Kelly	4931	\$465.00	\$429.43	Election Inspector Chair, (15hrs) Training & EPB Training, Closing Bd
Sharon Klawender	4932	\$105.00	\$96.97	Election Inspector (2hrs) & Training
Rex Vroman	4933	\$605.00	\$558.72	Election Admin/Supervisor Inspector, Set-up, (19hrs) Training & EPB Training, Recv'g Bd
Elliot Hubbard, chair	4934	\$125.00	\$115.44	Planning Com. Mtg 3/14
Melissa Kelly	4935	\$100.00	\$92.35	Planning Com. Mtg 3/14

Dennis Traxler	4936	\$75.00	\$69.26	Planning Com. Mtg 3/14
Ray Alatalo	4937	\$75.00	\$69.26	Planning Com. Mtg 3/14
Christina Harneck, Sec.	4938	\$350.00	\$323.22	BOR Mtg & 2 days
Sharon Klawender	4939	\$325.00	\$300.14	BOR Mtg & 2 days
Lisa Fox	4940	\$325.00	\$300.14	BOR Mtg & 2 days
Douglas Kramer	4941		\$1,550.17	Supervisor Expenses
Shari Boyl	4942		\$165.87	Treasurer Expenses
Courtney Blonde	4943	\$138.75	\$128.14	Deputy Treasurer (9.25 hrs)
Rex Vroman	4944		\$323.11	Clerk Expenses & mileage
Melissa Kelly	4945	\$240.00	\$221.64	Deputy Clerk (16 hrs)
Melissa Kelly	4946		\$114.61	Deputy Clerk Mileage, meal
Melissa Kelly	4947		\$123.49	Election Day Supplies
Spectrum Printers, Inc	4948		\$569.90	Election Envelopes & Supplies
Tuscola County Advertiser	4949		\$526.50	BOR Ad publications
Tuscola County Road Commission	4950		\$86,193.90	Road Work 2023
Tuscola County Treasurer	4951		\$748.32	Tax Assessment Notices & mailing
Hallahan & Associates, P.C.	4952		\$326.40	Legal Fees (Review Grier case file&Court docs)
Accident Fund	4953		\$118.00	Workers' Comp, Premium Audit
Mark Schank	4954		\$298.73	CCO Reimbursement
Dennis Traxler	4955	\$75.00	\$69.26	Planning Com. Mtg - Replaces Ck.#4197
Sarah Kinel	4956	\$75.00	\$69.26	BOR - Replaces Ck.#4253
Sarah Kinel	4957	\$75.00	\$69.26	BOR - Replaces Ck.#4358
Derek Flikkie	4958		\$112.50	Election - Replaces lost Ck.#4833
			TOTAL: \$110,605.34	

Motion made by Sabin, seconded by Vroman to adjourn at 9:34 p.m. Motion carried.

Respectfully submitted by:
Rex Vroman, Koylton Twp Clerk