

January 11, 2024
Koylton Twp Board Meeting

APPROVED

The regular Koylton Twp meeting was called to order by Supervisor Doug Kramer at 7:05 pm. Pledge to the Flag. Board Members present: Kramer, Vroman, S. Boyl, Sabin and J. Boyl. 5 others present.

Motion made by Sabin, seconded by Kramer to approve the minutes of December 14, 2023 meeting as presented. Motion carried.

Motion made by Sabin, seconded by J. Boyl to approve the Treasurer's report for January 2024 with an ending balance in the general fund of \$245,267.97. Motion carried.

Public Comment: None

Treasurer stated that the ARPA Covid Fund CD at Tri-County Bank was renewed at 5% for 1 year per text messages by board consensus.

Motion made by S. Boyl, seconded by Vroman to change the regular Koylton Township meeting date from March 14 to March 21, 2024. Motion carried.

Noted the Planning Commission will change their regular meeting date from March 21 to March 14, 2024.

The township board discussed and is considering supporting the Kingston tennis court improvements with funds from the ARPA Covid account along with additional community support. No action taken.

Treasurer stated that she will be available per phone for tax collection questions on the last 2 business days of February, Wednesday the 28th and Thursday the 29th. Tax payments may be mailed or paid at Tri-County Bank in Kingston, designated collection agent.

Motion made by Kramer, seconded by J. Boyl to pay \$20.00 per hour for the Election Administrative/Supervisor Inspector for the February 27, 2024 Presidential Primary Election in lieu of the \$600 per election clerk stipend. Motion carried.

Motion made by S. Boyl, seconded by J. Boyl to support prior board consensus by text message to authorize payment of the I.R.S. 941 penalty payments of \$3,359.87 as to prevent further interest and penalty. Motion carried.

The township board is considering a 2nd location for a Tornado siren for residents on the east side of the township.

Vroman stated that the township received a check for reimbursement of election expenses for the special election held on November 7th 2023 from Kingston Community Schools in the amount of \$2,370.52.

Vroman stated that the federal IRS mileage reimbursement rate was increased to 67 cents per mile for 2024.

Motion made by S. Boyl, seconded by Sabin to pay township bills of \$29,962.58 for January 2024. Motion carried.

	Ck #	Gross	Net Check	Description
I.R.S.	4854		\$1,003.85	2022-12 4th Quarter Penalty Pmt
I.R.S.	4855		\$1,164.31	2022-06 2nd Quarter Penalty Pmt
Douglas Kramer	4856	\$800.00	\$738.80	Supervisor Salary
Shari Boyl	4857	\$1,200.00	\$1,108.20	Treasurer Salary
Rex Vroman	4858	\$1,250.00	\$1,154.38	Clerk Salary
Justin Boyl	4859	\$200.00	\$184.70	Board Meeting
Lawrence Sabin	4860	\$200.00	\$184.70	Board Meeting
Nathan Hager	4861	\$1,333.33	\$1,131.33	Assessor Salary
Mark Schank	4862	\$300.00	\$277.05	CCO Salary
I.R.S.	4863		\$1,043.75	SS & Medicare - Jan. 2024
Village of Kingston	4864		\$1,875.00	Hall Rent - pmt 4
Village of Kingston	4865		\$5,020.00	Standby Fire Service Fee - pmt 3
Burnham & Flower Agency, Inc	4866		\$3,307.00	Insurance (Par Plan), Replaces Ck# 4847 Written for wrong amount
Shari Boyl	4867		\$116.39	Treasurer Exp, phone, mileage
Shari Boyl	4868		\$2,843.96	Computer Fund Expense (2 laptops, anti-virus, Microsoft office)
Rex Vroman	4869		\$212.98	Clerk Expenses, phone, postage, Mileage
Melissa Kelly	4870	\$49.18	\$48.22	Deputy Clerk, (1 hr.50 min) & mileage
Melissa Kelly	4871	\$172.50	\$159.30	Deputy Clerk-Expense out of Deputy Treasurer (Balance & reconcile bank acc'ts 11.5 hrs.)
Tuscola County Treasurer	4872		\$1,101.72	KCI cost - Tax service Winter 2023
Linda Borek	4873		\$60.00	Website maintenance (Oct,Nov,Dec 2023)
Election Source	4874		\$1,095.00	Ann. Maintenance Contract (ICP & 3 ICX)
Wilkinson Solutions	4875		\$1,360.00	Gravel Road Brining on new gravel
King & King CPAs	4876		\$100.00	Multiple IRS calls & schedule 941 penalty pmts
Accident Fund	4877		\$813.00	Workers' Comp Insurance 2024
Elliot Hubbard, chair	4878	\$250.00	\$230.87	Planning Com. (2) Special Mtgs 12/7/23
Dennis Traxler	4879	\$150.00	\$138.50	Planning Com. (2) Special Mtgs 12/7/23
Ray Alatalo	4880	\$150.00	\$138.50	Planning Com. (2) Special Mtgs 12/7/23

Justin Boyl	4881	\$150.00	\$138.50	Planning Com. (2) Special Mtgs 12/7/23
Melissa Kelly	4882		\$243.79	Reimbursement-(Clerk Expense Acc't, Locking file cabinet)
Melissa Kelly	4883		\$63.59	Reimbursement- (Election equipment expense, Barcode scanner)
USPS	4884		\$56.00	Board Exp. Treasurer P.O. Box Annual fee
USPS	4885		\$330.00	Treasurer Exp. 500 stamps tax receipts
KCI	4886		\$991.48	Election AV Appl. & Ballot Selection Mailing
Rex Vroman	4887		\$336.00	Election postage stamps
I.R.S.	EFT		\$864.62	Penalty pmt. Q4/2021
I.R.S.	EFT		\$315.99	Penalty pmt. Q1/2022
I.R.S.	EFT		\$10.00	Penalty pmt. Q3/2022
I.R.S.	EFT		\$1.10	Penalty pmt. Q4/2022

TOTAL: \$29,962.58

Motion made by Vroman, seconded by Kramer to adjourn at 9:10 p.m. Motion carried.

Respectfully submitted by:
Rex Vroman, Koylton Twp Clerk

