

December 14, 2023
Koylton Twp Board Meeting

APPROVED

The regular Koylton Twp meeting was called to order by Supervisor Doug Kramer at 7:05 pm. Pledge to the Flag. Board Members present: Kramer, Vroman, S. Boyd, Sabin and J. Boyd. 8 others present.

Motion made by S. Boyd, seconded by Kramer to approve the minutes of November 9, 2023 meeting as corrected with grammatical error and consensus statement by board. Motion carried.

Motion made by Sabin, seconded by J. Boyd to approve the Treasurer's report for December 2023 with an ending balance in the general fund of \$257,222.72. Motion carried.

Public Comment:

Residents question and discussion regarding the number of sheep allowed on a parcel of ground.

Elliot Hubbard, planning commission chair reported on the two special land use request meetings on December 7, 2023.

Motion made by J. Boyd, seconded by S. Boyd upon recommendation by the planning commission to approve a special land use permit for Susan Volz to have a Flower Shop, Carriage House Floral, in an existing shed/barn located at 5961 W. Marlette Road parcel ID #79-016-036-000-1300-04. Motion carried.

Motion made by S. Boyd, seconded by Kramer upon recommendation by the planning commission to approve a special land use permit for Susan Volz to have a Nail Salon in a small shed located at 5961 W. Marlette Road parcel ID #79-016-036-000-1300-04. Motion carried.

Motion made by J. Boyd, seconded by S. Boyd to authorize supervisor Kramer to enter into negotiations for a long-term hall rental lease agreement with the Village of Kingston. Motion carried.

Motion made by Kramer, seconded by Sabin to approve the Treasurer to pay all future IRS electronic payments. Motion carried.

Motion made by S. Boyd, seconded by J. Boyd to approve the purchase of Quick Books for the township up to \$2800. Motion carried.

Vroman mentioned that he had contacted the company about getting a quote on updating the tax mapping books and that the company is no longer in business and the owner is retired. The owner stated that the mapping is no longer beneficial due to the current online GIS programs available.

Motion made by Vroman, seconded by Kramer to pay township bills of \$10,998.54 for December 2023. Motion carried.

	Ck			
	#	Gross	Net Check	Description
Douglas Kramer	4838	\$800.00	\$738.80	Supervisor Salary
Shari Boyd	4839	\$1,200.00	\$1,108.20	Treasurer Salary
Rex Vroman	4840	\$1,250.00	\$1,154.38	Clerk Salary

Justin Boyl	4841	\$200.00	\$184.70	Board Meeting
Lawrence Sabin	4842	\$200.00	\$184.70	Board Meeting
Nathan Hager	4843	\$1,333.33	\$1,131.33	Assessor Salary
Mark Schank	4844	\$300.00	\$277.05	CCO Salary
Hallahan & Associates, P.C.	4845	\$183.60	VOID	Attorney Fees - Grier case
I.R.S.	4846		\$1,198.66	SS & Medicare - Nov.
Burnham & Flower Agency, Inc.	4847		\$3,307.00	Insurance (Par Plan)
Melissa Kelly	4848	\$41.25	\$38.09	Deputy Clerk, 2.75 hrs.
Melissa Kelly	4849		\$45.37	Deputy Clerk, Expenses, meal, mileage
Shari Boyl	4850		\$92.81	Treasurer Exp, phone, mileage
Rex Vroman	4851		\$461.32	Clerk Expenses, Envelopes, ink toners, paper, postage, Mileage
Rex Vroman	4852	\$150.00	\$138.52	Land divisions (Fox, Kage)
I.R.S.	4853		\$937.61	SS & Medicare - Dec.

TOTAL: \$10,998.54

Motion made by Kramer, seconded by J. Boyl to adjourn at 8:45 p.m. Motion carried.

Respectfully submitted by:
Rex Vroman, Koylton Twp Clerk

