

TOWNSHIP OF KOYLTON

Rex W. Vroman, Land Division Officer
5273 Kingston Rd.
Kingston, Mi 48741
(989) 761-7800

LAND DIVISION APPLICATION

You MUST answer all questions and include all required attachments, or approval cannot be granted. Bring or mail to the TOWNSHIP at the above address.

Approval of a division of land is required before it is sold. (Approval of a division is not a determination that the resulting parcels comply with other ordinances or regulations.)

1. LOCATION OF THE PARENT PARCEL to be split:

Address of Road: \_\_\_\_\_

PARENT PARCEL IDENTIFICATION NUMBER: \_\_\_\_\_

Parent Parcel Legal Description (attach if too long for space provided):
\_\_\_\_\_
\_\_\_\_\_

2. PROPERTY OWNER INFORMATION:

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City and State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone:(\_\_\_\_)\_\_\_\_\_

3. APPLICANT INFORMATION (if different than above):

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City and State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone:(\_\_\_\_)\_\_\_\_\_

4. PROPOSED DIVISION(S) TO INCLUDE THE FOLLOWING:

- A. Number of proposed new parcels \_\_\_\_\_
B. Each proposed parcel (10 acres or less) has a depth to widthratio that does Not exceed 4 to 1.
C. Each parcel excluding flag lots have a minimum road frontage of ft. Flag lot parcel has a minimum of feet of road frontage. (parcels cannot be less than required by zoning ordinance.)

- D. Each parcel has an area of 2 acers, excluding the flag lot access strip. (parcels cannot be less than required by zoning ordinance.)
- E. The division of each parcel provides access as follows: (Check one)
  - 1. Each new division has frontage on an existing public road.
  - 2. A new public road. Proposed road name: \_\_\_\_\_
  - 3. A new private road. Proposed road name: \_\_\_\_\_
- F. Attach a legal description of any proposed new private road.
- G. Attach a legal description for each proposed new parcel.

**5. FUTURE DIVISIONS** being tranferred from the parent parcel to another parcel. Indicate number transferred \_\_\_\_\_. (Make sure your deed includes both statements as required in Section (3&4) of the Statute.)

**6. ATTACHMENTS-** All of the following attachments ***MUST*** be included.

- A. A certified survey for the proposed division(s) of the parent parcel showing:
  - (1) Boundaries (as of March 31, 1997)
  - (2) All previous divisions made after March 31,1997 (Indicate when divisions were made or state "none")
  - (3) The prposed new division(s)
  - (4) Dimensions of the proposed division(s)
  - (5) Existing and proposed road right-of-way(s)
  - (6) Easement for public utilities from each parcel that is a development site to existing public utility facilities.
  - (7) Any existing improvements (buildings,wells, septic, system, driveways, etc.)

**7. STATEMENT AND PERMISSION FOR TOWNSHIP OFFICIALS TO ENTER THE PROPERTY FOR INSPECTIONS:**

I agree the statements made above are true, and if found not to be true, this application and any approval will be void. I hereby give permission for officials of the township to enter the property where this parcel division is proposed for purposes of inspection.

**Property Owner's Signature** \_\_\_\_\_

**Applicant's Signature** \_\_\_\_\_  
 (if not property owner)

**Date:** \_\_\_\_\_

**Land Division Fee is \$100.00 for the first division and \$50.00 for each division thereafter. Make checks payable to Koylton Township. Please include fee with completed application and attachments.**

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**For office use only: reviewer's action.** Total Fee \$\_\_\_\_\_ Check #\_\_\_\_\_  
Application with attachments received: Date:\_\_\_\_\_ Application #\_\_\_\_\_  
Approval Date:\_\_\_\_\_ Denial Date:\_\_\_\_\_  
Reason(s) for Denial \_\_\_\_\_  
Signature of Officer:\_\_\_\_\_