

TOWNSHIP OF KOYLTON
Rex W. Vroman, Land Division Officer
5273 Kingston Rd
Kingston, MI 48741
(810) 441-8898

LAND DIVISION APPLICATION

You MUST answer all questions *and* include all required attachments, or approval cannot be granted. Mail to the *TOWNSHIP* at the above address.

Approval of a division of land is required before it is sold. (Approval of a division is not a determination that the resulting parcels comply with other ordinances or regulations.)

1. LOCATION OF THE PARENT PARCEL to be split:

Address of Road: _____

PARENT PARCEL IDENTIFICATION NUMBER: _____

Parent Parcel Legal Description (attach if too long for space provided):

2. PROPERTY OWNER INFORMATION:

Name: _____

Street Address: _____

City and State: _____ Zip Code: _____

Phone: (____) _____

3. APPLICANT INFORMATION: (If different than above)

Name: _____

Street Address: _____

City and State: _____ Zip Code: _____

Phone: (____) _____

4. PROPOSED DIVISION(S) TO INCLUDE THE FOLLOWING:

- A. Number of proposed new parcels _____
- B. Each proposed parcel (10 acres or less) has a depth to width ratio that does not exceed 4 to 1.
- C. Each parcel excluding flag lots have a minimum road frontage of 200 ft. Flag lot parcel has a minimum of 66 feet road frontage. (parcels cannot be less than required by the zoning ordinance.)
- D. Each parcel has an area of 2 acres, excluding the flag lot access strip. (parcels cannot be less than required by the zoning ordinance.)
- E. The division of each parcel provides access as follows: (Check one)
 - 1. Each new division has frontage on an existing public road.
 - 2. A new public road. Proposed road name: _____
 - 3. A new private road. Proposed road name: _____
- F. Attach a legal description of any proposed new private road.
- G. Attach a legal description for each proposed new parcel.

5. **FUTURE DIVISIONS** being transferred from the parent parcel to another parcel. Indicate number transferred_____. (Make sure your deed includes both statements as required in Section 109 (3&4) of the Statute.)

6. **ATTACHMENTS** - All of the following attachments ***MUST*** be included.

A. A certified survey for the proposed division(s) of the parent parcel showing:

- (1) Boundaries (as of March 31, 1997)
- (2) All previous divisions made after March 31, 1997 (Indicate when divisions were made or state "none")
- (3) The proposed new division(s)
- (4) Dimensions of the proposed division(s)
- (5) Existing and proposed road right-of-way(s)
- (6) Easement for public utilities from each parcel that is a development site to existing public utility facilities.
- (7) Any existing improvements (buildings, wells, septic system, driveways, etc.)

B. Land Division Tax Payment Certification Form, required by Public Act 23 of 2019, obtained from the County Treasurer's Office.

7. STATEMENT AND PERMISSION FOR TOWNSHIP OFFICIALS TO ENTER THE PROPERTY FOR INSPECTIONS:

I agree the statements made above are true, and if found not to be true, this application and any approval will be void. I hereby give permission for officials of the township to enter the property where this parcel division is proposed for purposes of inspection.

Property Owner's Signature_____

Applicant's Signature_____
(if not property owner)

Date:_____

Land Division Fee is \$100.00 for the first division and \$50.00 for each division thereafter. Make checks payable to Koylton Township. Please include fee with completed application and attachments.

For office use only: Reviewer's action, Total fee \$_____ Check #_____
Application with attachments received: Date_____ Application #_____
Approval Date: _____, Denial Date: _____
Reason(s) for Denial _____
Signature of Officer: _____
